

## **SAVE THE CHILDREN**

### **INVITATION FOR TENDER**

#### **TENDER NOTICE FOR: GENERAL ASSETS INSURANCE COVER**

##### **Tender Reference: ITT/ABUJA/2017/002**

Save the Children is the world's leading independent organization for children. We work in 120 countries. We save children's lives; we fight for their rights; we help them fulfill their potentials. We work together with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives. We have over two million supporters worldwide and raised 1.6 billion dollars in 2011 to reach more children than ever before, through programs in Health, Nutrition, Education, Protection and Child Rights, also in times of humanitarian crises.

Save the Children International in Nigeria is inviting submissions of tenders for a contractual Agreement with a legally and formally registered INSURANCE FIRM

Save the Children International in Nigeria is seeking to establish a contract with a reputable insurance company to insure all assets and equipment (**Motor vehicle, Generators, IT equipment**). Your company must be a registered Insurance Company with the requisite experience and track records for provision of Insurance. The documents below must be made available

Interested bidders should please contact Save the Children to express their interest and request for Complete Tender Documentation containing all details of this Tender Process, **from 9<sup>th</sup> February, 2017 to 1<sup>st</sup> March, 2017 at the following address: Save the Children International, No. 4 Danube Close off Danube Street Maitama FCT, Abuja, Nigeria.**

Also, it is possible to download the complete documentation concerning this tender at the link, <https://nigeria.savethechildren.net/tenders-bids/ittabuja2017002>

#### **ONLINE/SOFTCOPY SUBMISSION IS NOT ACCEPTED**

##### **Tenders duly filled must be accompanied by:**

- Evidence of Business Registration (Photocopy of CAC Certificate e.tc as applicable)
- Signed SCI tender response form
- VAT/TAX registration certificate
- Certificate/License to practise as a certified INSURANCE FIRM

Bids must be put in wax- sealed envelope, clearly marked by "**Tender reference number– ITT/ABUJA/2017/002**" "bidders name, address, legal Stamp and submit their technical document in one (1) original.

**For any queries:**

[Nigeria.tender@savethechildren.org](mailto:Nigeria.tender@savethechildren.org) or contact the address above to submit your email(s) for the tender documents to be forwarded for your kind perusal and action.

**Closing Date: The last day for the submission of the completed tender documents will be 1<sup>st</sup>March, 2017 at 5:00am**

**Save the Children International reserves the right to accept or reject the entire or partial part of this bid.**